

Rochester City School District COVID-19 Reopening Plan For John James Audubon School 33

Building Name: John James Audubon School 33
Address: 500 Webster Avenue, Rochester, NY 14609
Principal: Mary Muñoz
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School Phone: (585) 482-9290

The designated COVID-19 Safety Coordinator is Tom Pappas.

General Information:

Cohorts:

Identify groups of students that will stay together with the same staff whenever possible. Cohort size is determined by classroom capacity. Limited to no more than 12 students in most situations.

- Students in grades K-4 during a hybrid model will be divided by 50% (12 students) into two groups for Monday/Tuesday and Thursday/Friday with the same classroom teacher
- Students in grades 5-6 will be 100% distance learning
- Special education classes in grades K-6 in a hybrid model will be divided by 50% into two groups Monday/Tuesday and Thursday/Friday with the same special education teacher and teaching assistant &/or paraprofessional
- Cohort groups will eat in their classroom and have recess time scheduled just for their class alone on the playground.
- In a 100% virtual model cohorts will be created by their homeroom assignment

Hybrid Model

Following is the hybrid model for students in PreK-4, students with disabilities in specialized programs in PreK-6, and self-contained programs PreK-6. This model will meet the needs of our youngest students and some of our students who demonstrate significant academic and social emotional needs. The model is designed to address the guidelines as outlined by NYS Education Department, Monroe County and NYS Health Departments, and CDC. Within the hybrid model, students will be grouped in a heterogeneous manner to ensure inclusiveness, equity, and access for all. Groups will be balanced across all demographics and sub group categories as outlined by ESSA. Whenever possible, the groups will be determined based on households within a given school.

The hybrid model will be implemented in phases beginning with students in Prek-4, k-6 special classes and k-12 specialized programs. Students not in school for the hybrid model will receive instruction through the distance learning model.

Distance Learning

The days where students are scheduled for remote learning, instruction will be an extension of the classroom. Students would be engaged in a variety of learning experiences which may include pre-recorded video of a teacher providing direct instruction, a video of other teachers teaching a skill, a link to an article for a student to read and respond to, a math or science problem set to be worked on and submitted for feedback, etc. The learning platforms will be Seesaw at K-2 and Google Classroom Grades 3-12. A combination of synchronous large group instruction, synchronous small group instruction, and asynchronous learning will be provided to students.

Social Distancing

Hallways:

- Social distancing will be in effect in hallways.
- Students and staff must wear face coverings at all times in the hall.
- Up only staircases- Exit 1, 6, 7, 8
- Down only staircases- Exit 2, 3, 4, 5
- Staff and students will move single file in hallways and stay to the right-hand side

Elevator Use:

- Elevators should be used only when absolutely necessary.
- Only three people are allowed on an elevator at a time.
- Face coverings will be worn in elevators.

Designated Pick-up and Drop-off Location for Deliveries:

Deliveries of custodial or instructional supplies will be made at the loading dock. Other deliveries will be made to the main foyer.

Cafeteria, gymnasium, library and art and music rooms will not be utilized by students.

Classroom Plans

Cohorts:

- Students were identified as Cohort A and Cohort B.
- Cohort A includes students who will attend school on Monday and Tuesday.
- Cohort B includes students who will attend school on Thursday and Friday.
- No classrooms will exceed 12 students whenever possible.

Shared Spaces:

- Desks will be disinfected between usage by Cohort A and B.

Classroom Seating:

- Students desks must be 6 feet apart.
- All students should be facing forward.
- Students will not share any materials.
- Rugs will be rolled up and stored.
- Student spaces will be cleaned daily.
- Students will have an individual bag for their materials.

Student Belongings:

- Students' personal belongings will be kept in student cubby or locker. Students will social distance when putting away or retrieving their belongings.
- Students instructional belongings will be stored in individual bags that will be stored in cubby or locker when students are not in-person.

Shared Spaces:

- Desks and chairs will be disinfected between usage by Cohort A and B.

Special Area Teachers:

- Art and Music will come to the classroom to provide instruction. Face coverings will be worn during singing.
- All materials and equipment used will be cleaned between each student use.
- Physical education will be held in the classrooms and students will wear a face covering or weather permitting, outside keeping 12 feet apart.

Water Fountains

- Classroom sinks will provide drinking water and disposable paper cups will be provided.
- Signage will be provided at additional water fountains and bottle fillers on safe use.

Libraries

- Librarian will select books and take them to classrooms for students to make selections.
- When books are received back, they will be placed in quarantine for seven days prior to return to circulation.

Playgrounds:

- Playground use will be limited, when possible, to one class per area.
- Hand hygiene will take place before and after playground use.
- Social distancing will be maintained as much as possible.
- Designated playground areas will be assigned and limited to individual classes.
- Face coverings will be worn whenever six feet of distance cannot be maintained.

Food Distribution:

- Students will eat breakfast and lunch in the classroom.
- Food will be delivered in coolers to each individual classroom.
- Students will remain at their desks while eating and dispose of trash one at a time while wearing a face covering.

Restrooms:

- Restrooms will not be occupied by more people than stalls.
- Six feet of space will be maintained unless in a stall.
- Signs will be posted to wash hands before and after using the restroom. (*Attachment 5 – Restroom Handwashing*)

- Paper towels will be provided in restrooms.
- Students will use classroom restroom one at a time and signs will be posted to wash hands before and after using the restroom.
- Open top trash containers will be provided whenever feasible.

Dismissal

- Face covers will be worn by all students and staff during dismissal.
- Assistant Principals will dismiss K-4 students by classroom on a tiered schedule down Exits 2, 3, 4, 5
- Classroom teachers will escort bus riders out the Main Entrance through their house doors maintaining social distancing whenever possible.
- Assigned staff will escort walkers out Exit 2 maintaining social distance whenever possible.

Face Covers

Face covers must be worn whenever an individual is within six feet of another person and in all communal areas.

Face Cover Location(s):

Face covers will be stored at the main foyer desk, administrative offices and the nurse's office for students or staff members that require one.

Face Cover Breaks:

- Students will have face cover breaks when eating and when sitting at their desk practicing social distancing.
- Staff will have contractual breaks built into the schedule to allow for face cover breaks.
- Staff lounge will be set up using appropriate distancing measures.

Screening & Visitor Log

Student Screening:

- Students arriving to school by bus will be screened as they disembark.
- Bussers will enter at Exit 1, 7, 8 and the Main Entrance.
- Walkers will be screened as they arrive and enter at the North Entrance.
- Students will be socially distanced and be supervised while waiting.

Student Screening Team:

- School 33 staff will be assigned to exits to screen students.

Staff Screening:

- All staff must fill out COVID-19 electronic questionnaire before entering the building.
- Each staff member must swipe their own badge before entering the building. Every badge needs to be swiped for monitoring.
- All staff may enter the building through the Main Entrance beginning at 6:30 am.
- Each staff member must be temperature checked before entering the main building.
- Staff screening will take place in the main foyer.
- Staff will wear face coverings and be social distant while waiting.

Staff Screening Team:

- Principal, Assistant Principals and designated support staff will screen staff.

Positive Screening:

- The designated isolation room will be Room H100Q for students or staff members with a temperature, signs of illness, and/or a positive response to the screening questionnaire.
- Students will be supervised prior to being picked up or otherwise sent home.
- Students' parent/caregiver will be provided with information on testing resources and advised to contact their healthcare provider.
- Whenever possible, staff members will leave the building immediately and advised to contact their healthcare provider and the Benefits Department.

Visitor Screening & Log:

- Visitors will not be allowed in building. If a visitor must come inside the school, they must be logged and screened.

Visitor Screening Location:

- Visitor screening will be in the main foyer at the greeting station.
- Assigned staff will monitor the station throughout the day.

Training and Education

- Training of staff and education of students will take place through multiple methods including in-person, videos, announcements and signage as per the district plan.

Safety Drills

Evacuation Drills:

- Students and staff will wear face covering when evacuation drills occur.
- Students and staff will follow evacuation procedures as written in emergency plan with social distancing when possible.

Lockdown Drills:

- Students and staff will wear face covering when lockdown drills occur.
- Students and staff will follow lockdown procedures as written in the emergency plan, social distancing when possible.

Daily Supply Inspection:

- Supplies including face coverings, tissues, hand hygiene materials and cleaning supplies will be inspected daily.
- Supply quantities will be reported to the principal daily by the head custodian or assistant custodian.
- Daily Checklist for Supplies forms will be located in the main office.

Communication and Engagement

- Given the complexities around the reopening of schools during the COVID-19 pandemic, our school will provide regular and frequent communication to students, families, staff, and the wider community through our website, robocalls, emails, text messages, and social media.
- We will communicate with our multilingual families in their preferred language and mode.

Social-Emotional Learning

- Our school acknowledges the correlation between academic learning and social-emotional and mental health needs of students. We recognize that if students are not feeling safe and secure - physically, socially, and emotionally - they cannot optimize their learning. Therefore, we remain committed to attending to the social-emotional and mental health needs of our students under all learning circumstances.
- Classroom teachers will maintain a positive, supportive, and respectful learning environment in all settings. Time will be allocated for teachers to facilitate class meetings and community circles. Administrators and all members of the Social-Emotional Team (Administrators, counselors, social workers, school psychologists, school nurse, and behavior specialists) will continue to support individual students, teachers, and families during periods of distance learning.

Attendance and Chronic Absenteeism

- Students must attend instruction daily, even when that instruction is being provided in a remote learning environment. Each teacher will take daily attendance for each class at the secondary level, and every day at the elementary level by the child's teacher. Teachers and students are expected to engage in substantive daily interaction (teacher to students and students to teacher).
- Our Building Attendance Team will support teachers and families relative to student engagement with remote learning protocols and expectations, including regular attendance and work completion.

Child Nutrition

- Pre-made breakfast and lunches will continue to be available to all our students at all our High School Distribution Sites from 9 am to 1 pm Monday through Friday for any student that is not on site for instruction.